



North Rock Creek High School

New Student Enrollment Requirements

2023-2024

Please provide the following required documents:

- **Current Utility Bill**
- **Parent/Guardian Driver's License**
- **Birth Certificate**
- **Immunization Records**
- **Social Security Card or Number**
- **CDIB Card (if applicable)**
- **New Student Enrollment Packet**



North Rock Creek Schools

Enrollment Form 2023-2024

Today's Date: _____

Student Name: _____

Last

First

Middle

Date of Birth: _____ Age: _____ years _____ months Student's Gender: Male / Female

Student's Social Security Number: _____

Home Phone with Area Code: _____

Grade Level: CougarCare Pre-K Ktg 1 2 3 4 5 6 7 8 9 10 11 12

Address: _____

City: _____ State: _____ Zip: _____

Ethnicity: Is the student Hispanic or Latino? Yes / No

What is the student's race?

_____ White

_____ American Indian or Alaskan Native

_____ Black or African American

_____ Native Hawaiian/Other Pacific Islander

_____ Asian

_____ Spanish American

Who has custody/guardianship of this student (if different from Father and Mother)?

Father/Guardian's Name: _____

Last

First

☐ Has custody

☐ Lives with

☐ School Pickup

Father/Guardian's Day Phone: _____

Father/Guradian's Employer: _____

Father/Guradian's Home/Cell Phone: _____

Parent/Guardian Email: _____

Mother/Guardian's Name: _____

Last

First

☐ Has custody

☐ Lives with

☐ School Pickup

Mother/Guardian's Day Phone: _____

Mother/Guardian's Employer: _____

Mother/Guardian's Home/Cell Phone: _____

Transportation: _____ Car _____ Bus

IEP Student: _____ Yes _____ No

If yes, what areas did the student receive services? _____

Siblings: _____ Yes _____ No Name(s)/Grade(s): _____

Parent/Guardian Signature: _____ Date: _____

Media Release Disclaimer: Please contact your site principal if your child's name and/or photograph CANNOT be publicized in school newsletters, newspapers, web-site, and/or other social media outlets.

Emergency Contact/Medical Information

*****PLEASE DO NOT LIST FATHER OR MOTHER*****

Contact #1: _____
Last Name First Name

Relationship to Student: _____

Phone Number: _____ Email: _____

Phone Type (*circle one*): Daytime Home Mobile Work

Please check ALL that apply:

- ☐ Has Custody
- ☐ Lives With
- ☐ School Pickup

Contact #2: _____
Last Name First Name

Relationship to Student: _____

Phone Number: _____ Email: _____

Phone Type (*circle one*): Daytime Home Mobile Work

Please check ALL that apply:

- ☐ Has Custody
- ☐ Lives With
- ☐ School Pickup

Contact #3: _____
Last Name First Name

Relationship to Student: _____

Phone Number: _____ Email: _____

Phone Type (*circle one*): Daytime Home Mobile Work

Please check ALL that apply:

- ☐ Has Custody
- ☐ Lives With
- ☐ School Pickup

Special Medical Considerations:

Allergies / Food Allergies:



North Rock Creek Public Schools

Authorization to Transfer Education Records

TO: _____
School District/Agency

Street Address/P. O. Box City State Zip Code

Phone #

In accordance with the Family Education Rights and Privacy Act (FERPA), 34,CFR 9931, Transfer of education records is requested for:

Name of Child Date of Birth Grade

Request for education records include, but not limited to: health, grades, cumulative, discipline records, and special education records. Transfer of student records including disciplinary records, must be made in a timely manner, within three business days of receipt of request, under state law (70 O.S. 24-101.4). I also grant permission to transfer records to institutions of higher learning through Parchment transfer exchange.

Parent/Guardian Signature Date

The student intends to enroll or is enrolled in our district. Therefore, please send records to:

North Rock Creek School
Attention: Registrar
42400 Garrett's Lake Road
Shawnee, OK 74804

From: _____
Signature of School District Official

Pre-K -12th Grade Phone # (405) 275-3473

PK-4th Grade Fax # (405) 273-7368

5th-6th Grade Fax # (405) 878-1819

7th-8th Grade Fax # (405) 878-6796

9th-12th Grade Fax # (405) 878-1370

Education records are maintained and released in accordance with the Family Education Rights and Privacy Act (FERPA). Parents or eligible students shall be provided a copy of the records to be disclosed if requested. Further disclosure of the above records will be in accordance with 34 CFR.

Student Health History

Student's Name:	Date:
Grade:	D.O.B.
Parent/Guardian:	
Address:	
Home Phone:	Work Phone:
Cell Phone:	Emergency Phone:
Insurance Company	Policy/Group #
Physician's Name & Phone:	
Hospital Emergency Dept. Preference:	
Dentist's Name & Phone:	
Daily Medications (names & dosage) Include those taken at home. <i>If taken at school, School Medication Authorization form must be completed and be on file at school.</i>	

Please circle if your child has any of the following problems Yes/No

Skin Problems	Yes	No	Birth Defect	Yes	No
Behavior/Mental Problems	Yes	No	Blood Disorder	Yes	No
Bowel Problems	Yes	No	Cancer	Yes	No
Ear/Hearing Problems	Yes	No	Eye/Vision Problems	Yes	No
Headaches	Yes	No	Wear Glasses	Yes	No
Heart Problems	Yes	No	Witness/Victim of Abuse	Yes	No
Kidney/Urinary Problems	Yes	No	Muscle or Bone Problems	Yes	No
Neurological Problems	Yes	No	Physical Restrictions	Yes	No

Please circle Yes/No to the following questions.

1. Does your child have a LIFE THREATENING ALLERGY? Yes No

Please list type of allergy: _____

Does your child have an Epicene? Yes No

2. Does your child have a non-life threatening food allergy? Yes No

Please list type of food allergy: _____

Note: To change or substitute foods served in the cafeteria a Doctor's note is needed.

3. Does your child have asthma? (Includes seasonal asthma) Yes No

Note: Please provide a rescue inhaler (box with prescription label) and spacer chamber (if required) for your child to keep at school.

4. Does your child have diabetes? Yes No

5. Does your child have seizures? Yes No

Please explain:

Is there any further health information that might affect your child's education?

This information will be shared with staff members who have contact with your child.

Authorization for Medical Care of a Minor

I _____ the undersigned parent or person having
(Please print parent/guardian name)

legal custody or the legal guardian of _____ do hereby
(Please print minor's name.)

authorize North Rock Creek School to consent to any x-ray examination, medical, surgical, or dental diagnosis or treatment and hospital care to be rendered to the above named minor under general or special supervision and upon the advice of a physician, surgeon or dentist licensed under the laws of the State of Oklahoma.

IN GIVING CONSENT I RECOGNIZE AND UNDERSTAND that in situations where the above named minor requires immediate medical or hospital care it may not be possible to contact me, and in such situations I will not be able to knowledgeably evaluate and choose among the available alternative treatments or procedures, if any, or to evaluate the risks attendant upon each, and the risks attendant to foregoing all treatment; in such situations, I authorize a physician, surgeon, or dentist, to exercise his professional judgment and assess the risks incident to and choose the necessary treatment from any available alternatives and to render such care and perform such treatment as he in his professional judgment determines to be necessary for the health and safety of the above named minor.

(Date) (Parent/Guardian Signature) (Phone)

(Address) (City) (State) (Zip)



North Rock Creek Public Schools RELEASE & INSURANCE NOTIFICATION FORM

This form shall be signed before a student may participate in a school sponsored activity.

I, _____, legal parent or guardian, of
_____, a student at North Rock Creek School,

do hereby give consent for the coach or sponsored for the coach or sponsor of any North Rock Creek School event in which my child might be participating, to summon and sign for (in lieu of my person), emergency medical treatment in the event the child is injured or becomes ill. I will not hold this person liable when acting in good faith in the best interest of my child.

Signature of Parent or Guardian

Date

Day Phone

Cell Phone

Evening Phone

Dear Parent/Guardian:

North Rock Creek School assumes no financial responsibility for the medical cost of an accident occurring to a student while participating in a school-sponsored sport or athletic event.

(An accident insurance program is offered for your convenience. The Insurance Company compensates neither the school nor any school official.)

I understand this form is to acknowledge that I have information regarding NRCS policy pertaining to accidental injury and student accident insurance.

Student's Name

Student's Grade

School Year 2023-2024

Parent's/Guardian's Signature

OSIIS - Authorization to Use or Share Protected Health Information to School or Day Care

Student Name: _____

Demographic/Client ID #: _____

(For School/Day Care receiving PHI to fill out)

Date of Birth: _____

I hereby authorize the Oklahoma Immunization Service to release my Immunization records and information located within the Oklahoma State Immunization Information System ("OSIIS") to: _____
(Name of Person/Organization receiving PHI)

The information may be disclosed for the following purpose(s):

☐ to ensure the student meets Oklahoma eligibility requirements for schools/day cares as outlined in Title 70 O.S. § 1210.191 and Oklahoma Administrative Code ("OAC") 310:535-1-2 and OAC 310: 535-1-3

☐ Other: _____

I understand that by voluntarily signing this authorization:

- I authorize the use or disclosure of my PHI as described above for the purpose(s) listed.
- I have the right to withdraw permission for the release of my information and revoke this authorization at any time in writing.
- I have the right to receive a copy of this authorization.
- I understand that unless the purpose of this authorization is to determine payment of a claim for benefits, signing this authorization will not affect my eligibility for benefits, treatment, enrollment, or payment of claims.
- I understand I may change this authorization at any time in writing. However, I understand I cannot restrict information that may have already been shared based on this authorization.
- Information used or disclosed pursuant to the authorization may be subject to redisclosure by the recipient and may no longer be protected by HIPAA Privacy Regulations.

Unless revoked or otherwise indicated, this authorization's automatic expiration date will be **one year** from the date of my signature or upon the occurrence of the following event [e.g., child no longer enrolled in school/day care center] _____.

Signature of Student or Legal Representative

Date

Description of Legal Representative's Authority

ED 506 Form
Indian Student Eligibility Certification Form for Title VI Indian Education Formula Grant Program

Parent/Guardian: This form serves as the official record of the eligibility determination for each individual child included in the student count for the Title VI Indian Education Formula Grant Program. If you choose to submit a form, your child could be counted for funding under the program. The grantee receives the grant funds based on the number of eligible forms counted during the established count period. You are not required to complete or submit this form unless you wish for your child(ren) to be included in the Indian student count. This form should be kept on file with the grant applicant and will not need to be completed every year. Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

Student Information

Name of the Child _____ Date of Birth _____ Grade level _____

Name of School _____ School District _____

Tribal Membership

The individual with Tribal membership is the (select only one): ____child ____child's parent ____child's grandparent

If the individual with Tribal membership is **not** the child listed above, name the individual (parent/grandparent) with tribal membership: _____

Name and address of Tribe or Band that maintains updated and accurate membership data for the individual listed above:

Name _____ Address _____

City _____ State _____ Zip Code _____

The Tribe or Band is (select only one):

- ☐ Federally Recognized Tribe
- ☐ State Recognized Tribe
- ☐ Terminated Tribe
- ☐ Alaska Native
- ☐ Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994.

Proof of membership in Tribe or Band listed above, as defined by Tribe or Band is:

- ☐ Membership or enrollment number establishing membership (if readily available) or
- ☐ Other evidence establishing membership in the Tribe listed above (describe and attach)

Membership or enrollment number establishing membership (if readily available) or other evidence establishing membership in the Tribe listed above (describe and attach). _____

Attestation Statement

I verify that the information provided above is true and correct to the best of my knowledge and belief.

Printed Name of Parent/Guardian _____ Signature _____

Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Email _____ Date _____

For Parent/Guardians:

Definitions:

Indian means an individual who is (1) A member of an Indian Tribe or Band, as membership is defined by the Indian Tribe or Band, including any Tribe or Band terminated since 1940, and any Tribe or Band recognized by the State in which the Tribe or Band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

Student Information: Write the name of the child, date of birth, grade level, name of school and school district. Only name one child per form.

Tribal Membership: Write the name of the individual with the tribal membership, if it is not the child listed. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one identifier: the child, child's parent or grandparent, for whom you can provide membership information.

Write the name and address of the organization that maintains updated and accurate membership data for such Tribe or Band of Indians. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally recognized Tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the Tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. Write the enrollment number establishing the membership for the child, parent or grandparent, if readily available, or other evidence of membership.

Attestation Statement: Provide the printed name of parent/guardian and signature, address, phone number and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied.

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W238, Washington, D.C. 20202-6335

SCHOOL YEAR:

HOME LANGUAGE SURVEY



STUDENT INFORMATION

Student Name: _____ Grade: _____
Last Name First Name Middle NameDate of Birth: _____ School: _____ Student ID#: _____ Gender: Male Female
MM/DD/YYYY

Is the student of Hispanic or Latino culture or origin? YES NO

Please select one or more of the following races:

African American/Black American Indian/Alaskan Native Asian
Native Hawaiian/Pacific Islander Caucasian/White**The purpose of the following questions is to help determine if a student's exposure to a language other than English may make them eligible to receive additional English Learner (EL) supports.**

1. What is the dominant language most often spoken by the student? _____
2. What is the language routinely spoken in the home, regardless of the language spoken by the student? _____
3. What language was first learned by the student? _____
4. Does the parent/guardian need interpretation services? YES NO If YES, in what language? _____
5. Does the parent/guardian need translated materials? YES NO If YES, in what language? _____
6. What was the date the student first enrolled in a school in the United States? _____

MM/YYYY

Date (MM/DD/YYYY)_____
Parent or Guardian Signature

SCHOOL USE ONLY

The response of a language other than English to any or all of questions #1, #2, and #3 above should prompt local review of the student's potential EL identification and assessment history in the state Accountability Reporting application. If no previous EL history is present, the student must be administered a state-approved screening tool to determine their EL status.

If this HLS will be used for the purposes of Non-EL Bilingual qualification, please indicate one of the following:

A language other than English is indicated **TWO OR MORE TIMES** in questions #1, #2, and #3 above. The student is considered **"more often"** and has previously demonstrated English language proficiency on the PKST* or WIDA assessment :

Assessment Name:		Year Assessed:		Score:	
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A language other than English is indicated **ONE TIME** in questions #1, #2, and #3 above. The student is considered **"less often"** and has demonstrated English language proficiency on the PKST* or WIDA assessment. The student's PKST* or WIDA assessment score and additional qualifying score is noted on the attached "Less Often" Non-EL Bilingual Qualification Form.

*A PKST score is valid only for a student's pre-K year(s). Regardless of the PKST score earned, a student administered the PKST must be administered the WIDA K Screener at the outset of kindergarten. To qualify a student as Non-EL Bilingual beyond their pre-K year, a student must either demonstrate initial proficiency on the WIDA K Screener or subsequently on the K ACCESS or ACCESS assessment.

NORTH ROCK CREEK PUBLIC SCHOOLS ACCESS POLICY

TERMS AND CONDITIONS FOR USE OF INTERNET

Please read the following carefully before signing this document. This is a legally binding document.

Internet access is now available to students and teachers in the North Rock Creek Public Schools District. We are very pleased to bring this access to North Rock Creek Public Schools and believe the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal in providing this service to teachers and students is to promote educational excellence in the North Rock Creek Public Schools district by facilitating resource sharing, innovation, and communication.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Students and teachers have access to:

- (1) electronic mail communication with people all over the world.
- (2) information and news.
- (3) public domain and shareware of all types.
- (4) discussion groups on a plethora of topics ranging from diverse cultures to the environment to music to politics.
- (5) access to many university catalogs.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. North Rock Creek and the Oklahoma Department of Education have taken available precautions to restrict access to inappropriate materials. However, on a global network it is impossible to control all materials, and an industrious user may discover inappropriate information.

Internet access is coordinated through a complex association of government agencies, and regional and state networks. The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are efficient, ethical, and legal utilization of the network resources. If a North Rock Creek Public Schools user violates any of these provisions, their access will be terminated and future access could be denied. The signature(s) at the end of this document is (are) legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

Internet – Terms and Conditions

- (1) Acceptable Use – The purpose of NSFNET, which is the backbone network to the Internet, is to support research and education in and among academic institutions in the U.S. by providing access to unique resources and the opportunity for collaborative work. School use must be in support of education and research and consistent with educational objectives. Use of other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret. Use for product advertisement or political lobbying is also prohibited. Use for commercial activities is generally not acceptable.
- (2) Privileges – The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Each student who receives access will participate in a discussion with a North Rock Creek Public Schools faculty member pertaining to the proper use of the

network. The system administrators and teachers will deem what is inappropriate use and their decision is final. The district may deny, revoke, or suspend specific user access.

- (3) Netiquette – You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:
- (a) Be polite. Your messages should not be abusive to others.
 - (b) Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
 - (c) Do not reveal your personal address, phone numbers, or the addresses and/or phone numbers of students or colleagues.
 - (d) Illegal activities are strictly forbidden.
 - (e) Note that electronic mail (E-Mail) is not guaranteed to be private. People who operate the system to have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - (f) Do not use the network in such a way that you would disrupt the use of the network by other users.
 - (g) All communications and information accessible via the network should be assumed to be private property.
- (4) North Rock Creek Public Schools and the Oklahoma State Department of Education make no warranties of any kind, whether expressed or implied, for the service it is providing. North Rock Creek Public Schools and the Oklahoma State Department of Education will not be responsible for any damages suffered. This includes loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by negligence, errors, or omissions. Use of any information obtained via the North Rock Creek Public Schools network or the Oklahoma State Department of Education is at the user's own risk. The North Rock Creek Public Schools District is not responsible for the accuracy or quality of information obtained.
- (5) Security – Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a teacher who will in turn notify a system administrator. Do not use another individual's account without written permission from that individual. Attempts to access the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.
- (6) Vandalism – Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware data of another user, Internet, or any agencies or other networks that are connected to the NSFNET Internet backbone. This includes, but is not limited to, the uploading or creation of computer viruses.
- (7) Exception of Terms and Conditions – All terms and conditions as stated in this document are applicable to North Rock Creek Public Schools and the Oklahoma Stated Department of Education, in addition to NSFNET. These terms and conditions reflect the entire agreement of the parties and supersedes all prior oral or written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the laws of Oklahoma and the United States of America.

INTERNET ACCESS AGREEMENT

Student/User Full Name: (Please Print) _____

Grade: _____

I understand and will abide by the Terms and Conditions for Internet access, which can be found at www.nrcps.org. I further understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary and/or appropriate legal action may be taken.

Student/User Signature: _____ Date: _____

PARENT OR GUARDIAN (If you are under the age of 18, a parent or guardian must also read and sign this agreement): As the parent or guardian of this student, I have read the Terms and Conditions for Internet access. I understand that this access is designed for educational purposes and that North Rock Creek Public Schools and the Oklahoma State Department of Education have taken available precautions to eliminate controversial material. However, I also recognize it is impossible for North Rock Creek Public Schools and the Oklahoma State Department of Education to restrict access to all controversial materials and I will not hold North Rock Creek Public Schools or the Oklahoma State Department of Education responsible for materials acquired on the network. Further, I accept full responsibility for the supervision if and when my child's use is not in a school setting. I hereby give my permission to grant access for my child and verify that the information contained on this form is correct.

Parent or Guardian (Please Print): _____

Signature: _____ Date: _____

OSSAA ELIGIBILITY RECORD FORM FOR STUDENTS IN GRADES 7-12
(TO BE FILLED OUT BY THE STUDENT AND PARENT WITH A SCHOOL ADMINISTRATOR)

NAME OF STUDENT (PRINT) _____ Grade _____ Birth date _____ Age _____

Student's Current Address _____

Last School attended _____

NOTE: STUDENT AND PARENT MUST SIGN BELOW AND EXPLAIN ALL "YES" ANSWERS FROM BELOW ON BACK OF FORM.

YES NO

- ☐ ☐ 1. If entering 7th grade, will you be 14 before September 1? If entering 8th grade will you be 15 before September 1? If entering 9th grade will you be 16 before September 1? If entering 12th grade will you be 19 before September 1?
- ☐ ☐ 2. Did you fail any classes during the last 18-week grading period? (Rule 3 & 4)
- ☐ ☐ 3. Are you currently failing any class? (Rule 3)
- ☐ ☐ 4. Were you ineligible to participate at any time during the last 18-week grading period? (Rules 3 & 4)
- ☐ ☐ 5. Have you completed all 12th grade requirements for high school graduation? (Rule 6)
- ☐ ☐ 6. Have you failed any semesters (received no credit for the semester) since the time you entered the 7th grade? (Rule 7)
- ☐ ☐ 7. Since entering 7th grade have you ever home-schooled or had an interruption in consecutive semesters of the educational tract?
- ☐ ☐ 8. Are you now or have you ever repeated any grade since entering the 7th grade? (Rule 7)
- ☐ ☐ 9. Do you live with someone now other than whom you lived with last school year? (Rule 8)
- ☐ ☐ 10. Do you live with someone other than your parents? (Rule 8)
- ☐ ☐ 11. Do you live with only one parent? (Rule 8)
- ☐ ☐ 12. Do you live outside this school district? (Rule 8)
- ☐ ☐ 13. Is more than one residence owned, rented or maintained by your parents or guardian? (Rule 8)
- ☐ ☐ 14. Have you ever attended school outside the district where your parents reside? (Rule 8)
- ☐ ☐ 15. Are there other family members in grades K-12 attending a different school district other than the district you are now attending?
- ☐ ☐ 16. Have you ever participated at any school outside the district in which both parents had residence? (Rule 8)
- ☐ ☐ 17. Have you ever been granted athletic eligibility on the basis of an OSSAA hardship waiver? (Rule 20)
- ☐ ☐ 18. Were you on an approved foreign exchange program last year? (Hardship Waiver Manual-X)
- ☐ ☐ 19. Have you participated in a foreign exchange program for more than 365 days? (Hardship Waiver Manual-X)
- ☐ ☐ 20. Were you suspended, expelled, or under discipline at the previous school attended?
- ☐ ☐ 21. Were you or your parents having a conflict with a coach, teacher, or administrator at the time you left your previous school? (Rule 4 and 8)
- ☐ ☐ 22. Have you, your parents, or your guardians ever been influenced in any manner by anyone in this school district to attend this school to engage in athletics? (Rule 9)
- ☐ ☐ 23. Have you done anything to jeopardize your amateur status such as receiving cash or merchandise connected with an athletic activity? (Rule 5)

Each of the undersigned also acknowledge and agree that identifying information about the above-mentioned student may be disclosed to OSSAA in connection with any investigation or inquiry concerning the student's eligibility to participate and/or any possible violation of OSSAA rules. OSSAA will undertake reasonable measures to maintain the confidentiality of such identifying information, provided that such information has not otherwise been publicly disclosed in some manner.

Incorrect information could result in the student's eligibility being revoked. The penalty for use of an ineligible athlete could result in forfeiture of contests and additional penalties.

(Student) (Date) (Coach) (Date)

(Parent/Guardian) (Date)

PLEASE EXPLAIN ALL "YES" ANSWERS IN THE SPACE BELOW.

FOR SCHOOL USE ONLY

TO BE COMPLETED AND CERTIFIED BY SCHOOL ADMINISTRATION

Each school must have the following information on file:

1. Copy of this eligibility record form. (Send copy to OSSAA office with hardship request.)
2. Physical examination and an annual parent consent form. (Rule 1)
3. Attendance record for current 18-week grading period. (Rule 2)
4. Transcript and any other documentation regarding student's eligibility status.

If the student answers no to all of the above questions, you can be reasonably assured he/she is eligible (residence) to participate at your school. This is only an aid to the administrators concerning new students in your school system and does not automatically guarantee a student is eligible. If the student answers yes to any of the questions, further examination is required to determine eligibility status. NOTE: Any outstanding athlete transferring to your district should not be certified for athletic participation without complete information being obtained from all sources concerning the student's athletic eligibility.

Based on the above questions

(student's name - PRINT _____ ☐ is eligible ☐ is not eligible

to participate at (school) _____ for the school year 20____ 20____.

(School Administrator Name and Title)

(Date)



STUDENT EXTRACURRICULAR ACTIVITIES CONTRACT

Statement of Purpose and Intent

Participation in school-sponsored extracurricular activities at the North Rock Creek school district is a privilege and not a right. Such privilege is governed by the district policy on Student Possession or Use of Alcohol and Illegal Drugs and Participation in Extracurricular Activities (policy FNCFD). Alcohol and illegal drug use of any kind is incompatible with participation in extracurricular activities on behalf of the North Rock Creek Public Schools. Students who participate in these activities are respected by the student body and are expected to hold themselves as good examples of conduct, sportsmanship, and training. Accordingly, student participants in extracurricular activities carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible examples of conduct, which includes avoiding the use or possession of alcohol or illegal drugs.

Participation in Extracurricular Activities

For the safety, health, and well-being of the students of the North Rock Creek Public Schools district, the district has adopted the attached policy on Student Possession or Use of Alcohol and Illegal Drugs and Participation in Extracurricular Activities (policy FNCFD) and this Student Extracurricular Activities Contract, which shall be read, signed, and dated by the student participant and parent or custodial guardian, such participant shall be eligible to practice or participate in any extracurricular activity/drive a motor vehicle on any North Rock Creek School campus. No student shall be allowed to practice or participate in any extracurricular activity/drive a motor vehicle on any North Rock Creek School campus unless the student has returned the properly signed Student Extracurricular Activities Contract.

Student's Last Name: _____ First Name: _____ Middle Initial: _____

I understand, after having read the policy on Student Possession or Use of Alcohol and Illegal Drugs and Participation in Extracurricular Activities and this Student Extracurricular Activity Contract, that, out of care for my safety and health, the North Rock Creek school district enforces the rules applying to the consumption or possession of alcohol and/or illegal drugs and may randomly drug test (see policy). As a member of a North Rock Creek Public Schools organization, I realize that the personal decisions that I make daily in regard to the consumption or possession of alcohol and/or illegal drugs may affect my health and well-being as well as the possible endangerment of those around me and reflect upon any organization with which I am associated. If I choose to violate school policy regarding the use or possession of alcohol and/or illegal drugs any time during the school year, I understand, upon determination of that violation, I will be subject to the restriction of my participation as outlined in the policy.

Signature of Student: _____

Date: _____

We have read and understand the policy on Student Possession or Use of Alcohol and Illegal Drugs and Participation in Extracurricular Activities and this Student Extracurricular Activities Contract. We desire that the student named above participate in the extracurricular activity programs of the North Rock Creek Public Schools and we hereby agree to abide by all provisions of the policy.

Signature of Parent or Custodial Guardian _____

Date: _____

North Rock Creek Public School

Student Drug Testing Policy

Procedures

Each activity student/student driver shall be provided with a copy of the “Student Drug Testing Consent Form” which shall be read, signed and dated by the student, and parental or custodial guardian before such student shall be eligible to practice or participate in any extracurricular activities/drive a motor vehicle on any North Rock Creek School campus. The consent requires the activity student/student driver to provide a urine sample: (a) as part of the student’s annual physical or for eligibility for participation; (b) when the activity student/student driver is selected by the random selection basis to provide a urine sample; and (c) at any time when there is reasonable suspicion to test for illegal or performance-enhancing drugs. No student shall be allowed to practice or participate in any extra-curricular activities involving competition or to drive a motor vehicle on any North Rock Creek School campus unless the student has returned the properly signed “Student Drug Testing Consent Form.” Each Activity Student shall receive a copy of the Activity Student Drug Testing Policy within the handbook.

Drug use testing for Activity Students/Student Drivers will also be chosen on a random selection basis monthly from a list of all Activity Students who are involved in off-season or in-season activities and from a list of all student drivers. The North Rock Creek Public School District will determine a monthly number of student names to be drawn at random to provide a sample for drug testing for illegal drugs or performance-enhancing drugs.

In addition to the drug tests required above, any Activity Student/Student Driver may be required at any time to submit to a test for illegal or performance-enhancing drugs, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal or performance-enhancing drug use by a particular student.

Any drug use test will be administered by or at the direction of a professional laboratory chosen by the North Rock Creek Public School District. The professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing.

All aspects of the drug use-testing program, including the taking of specimens, will be conducted so as to safeguard the personal, and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize the intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility behind a closed stall. The school administrative representative shall accompany the drug testing company throughout the process. If at any time during the testing procedure the administrative representative or drug testing company has reason to believe or suspect that a student is tampering with the specimen, the administrative representative may stop the procedure. The administrative representative shall give each student a form on which the student may list any medications legally prescribed for the student he or she has taken in the preceding thirty (30) days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the twenty-four (24) hours following any drug test. The medication list shall be submitted to the lab in a sealed and confidential envelope and shall not be viewed by district employees.

An initial positive test result will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the gas chromatography/mass spectrometry procedure is positive for the presence of an illegal drug or the metabolites thereof. The unused portion of a specimen that tested positive shall be preserved by the

laboratory for a period of six (6) months or the end of the school year, whichever is shorter. Student records will be retained until the end of the school year.

Students unable to provide a sample in a reasonable amount of time (2 hours) shall be ineligible to participate in activities or driving until a negative test can be provided. It will be the responsibility of the student or parent to provide transportation to the testing company used by North Rock Creek Public Schools.

Confidentiality

The laboratory will notify the principal/athletic director or designee of any positive test. To keep the positive test results confidential, the principal/athletic director or designee will schedule a conference with the student and parent or guardian and explain the student’s opportunity to submit additional information to the principal/athletic director or designee or to the lab. The North Rock Creek Public School District will rely on the opinion of the laboratory which performed the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug.

Test results will be kept in files separate from the student’s other educational records, shall be disclosed only to those school personnel who have a need to know and will not be turned over to any law enforcement authorities.

Appeal

An Activity Student/Student Driver who has been determined by the administrative representative to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s). Such request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent’s decision will be provided and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent which shall be final and non-appealable.

Consequences

Any Activity Student/Student Driver who tests positive in a drug test under this policy shall be subject to the following restrictions:

The student shall miss all activities until the next school drug test and return a negative drug use test before reinstatement to the program. Before resuming the activity, the student must show proof that the student has received drug counseling from a qualified drug treatment program or counseling entity. This will be done at the student’s expense. Such period of ineligibility will extend into a succeeding school year if necessary to fulfill the period of ineligibility.

Refusal to Submit to Drug Use Test

A participating student, who refuses to submit to a drug test authorized under this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performance, and competitions for the remainder of the school year.

North Rock Creek Public Schools is committed to cooperating with parents/guardians in an effort to help students avoid illegal drug use. The North Rock Creek Public School District believes accountability is a powerful tool to help some students avoid using drugs and that early detection and intervention can save lives.



College Preparatory/Work Ready Parental Curriculum Choice Letter

Dear Parent or Legal Guardian:

Under 70 O.S. § 11-103.6, state law requires eighth grade students entering the ninth grade to complete the college preparatory/work ready high school curriculum outlined in the statute, unless the student's parent or legal guardian approves the student to enroll in the core curriculum. The college preparatory/work ready curriculum and the core curriculum requirements are attached. Successful completion of either curriculum will result in a student receiving a standard diploma. However, the core curriculum does not meet college entrance requirements, nor requirements for the Oklahoma's Promise scholarship available to students whose family income is \$55,000 or less annually and who earn a 2.5 GPA in the college preparatory/work ready curriculum.

Choosing the courses a student takes in high school is an important decision for you and your child. A college preparatory curriculum is challenging, and may help determine a student's future success in higher education and the world of work.

According to the law, your child will automatically be enrolled in the college preparatory/work ready curriculum, and you do not need to take any action to enroll your child in this curriculum.

However, if you choose the core curriculum, you **must** do all three of the following:

1. Meet with a school official to discuss your options,
2. Complete the information below, and
3. Return this signed form to the school prior to enrollment.

Please contact your child's high school principal or school counselor if you have any questions or need additional information.

As the parent or legal guardian, I am selecting the core curriculum for my student and understand this curriculum does not meet college entrance requirements nor OK Promise scholarship requirements.

☐ Core Curriculum Diploma Track
**only initial if you are selecting the Core Track*

Parent/Guardian
Initials

➤ **Please print all responses below.** ☐ College Prep / Work Ready Diploma Track ☐ Honors Curriculum Diploma Track

Student Name

Grade

Cohort

High School Name

Parent/Guardian Name

Parent/Guardian Signature

Date

School Official Name

School Official Signature

Date

	Core Curriculum	College Prep / Work Ready Curriculum	Honors Curriculum
English	4 credits- one each year	4 credits- one each year	4 credits- one each year
Math	4 credits- one each year (*Algebra I)	4 credits- one each year (*Algebra I, *Geometry, *Algebra 2)	4 credits- one each year (*Algebra I, *Geometry, *Algebra 2, *one math class above Algebra 2)
History and Citizenship	4 credits (*OK History, *US History)	4 credits (*OK History, *US History)	4 credits (*OK History, *US History)
Science	3 credits (*Physical Science, *Biology)	3 credits (*Physical Science, *Biology)	4 credits (*Physical Science, *Biology)
Technology	1 credit	2 credits OR 2 Foreign Language	2 credits OR 2 Foreign Language
Foreign Language		2 credits of the same language OR 2 Technology	2 credits of the same language OR 2 Technology
Fine Art	1 credit	1 credit	1 credit
Electives	11 credits	10 credits	9 credits
Additional Requirements			At least 3 Pre-AP, AP, or Concurrent Enrollment Courses during HS. Maintain a 3.25 GPA with no grades lower than a "C"

*Required Course for Graduation

Total units 28 credits

28 credits

28 credits

11TH GRADE ONLY

Important Information for Parents about the ACT® Test

The Oklahoma State Department of Education and ACT want to make sure your child is ready for the next steps after high school. Your local district has selected the ACT as their nationally recognized high school assessment for English Language Arts and math. The administration will be at school, during the state school day testing window in April 2024. There is **no cost to you** for this administration. Below is information for parents to be aware of when your child participates in ACT school day testing, as well as a consent form to complete and return to the school.

Use of Non-Test Information

Before test day, your child will be asked to provide basic identifying information and information about their college and career interests. (*Note: Social Security number is not requested*).

Information Type Description Specific Field/Section

The following fields are **required** for ACT to generate and deliver your child's score report: Name (first, last, middle initial), date of birth, and mailing address.

The optional, non-test section collects additional information about your child's college and career interests, including high school course/grade information, student profile, and interest inventory. These sections are helpful for college and career planning. We encourage students to complete these optional sections so that they can receive college and career planning information in addition to the test scores on their score reports. If parental consent is given to participate in the free Educational Opportunity Service (EOS) from ACT, you authorize ACT and third-party organizations to contact your child. The organizations receive this information:

- Name and mailing address
- Gender, date of birth, racial/ethnicity background
- High school and year of high school graduation
- Email address
- Intended college major and occupational choice
- Information provided in the Student Profile Section, the ACT test score range

ACT follows industry standards for high levels of security to protect private and personally identifiable information. ACT only shares EOS data with accredited postsecondary educational institutions, financial aid and scholarship agencies, and other educational programs. All organizations that participate in EOS agree to contact your child only to share information about their educational, scholarship, and/or financial aid programs.

Parent/Guardian Consent

Schools may only permit students who have parental consent to answer optional non-test questions and to answer "Yes" to participate in EOS. If you choose not to give consent, these sections of your child's score report will be blank. This includes reports sent to their high school, and any colleges or universities.

_____ **YES, I give consent for my child to answer optional non-test questions and to participate in the Educational Opportunity Service.**

_____ **NO, I do not give consent for my child to answer optional non-test questions or to participate in the Educational Opportunity Service.**

Student Name: _____
(Please print)

Parent/Guardian Signature: _____ **Date:** _____



Apply for Free & Reduced Meal Benefits Online!

- ✓ Available anywhere
- ✓ Easy to use
- ✓ Private & Secure



No more paper applications to complete and return to the school office. Apply for meal benefits online from the privacy of your home, or anywhere with an internet connection. **Visit www.MySchoolApps.com**